WEST BUCKLAND PARISH COUNCIL

Chairman – Cllr C Silverlight Clerk – Mrs J Larcombe

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**Councillors you are summonsed to the Annual Meeting of the Parish Council to be held on Tuesday 30th May 2023 at approx. 8.00pm (to follow the Annual Parish Meeting) at West Buckland Village Hall.**

**Members of the Public and Press are welcome to attend.**

**Agenda**

1. Election of Officers:

 a) Chair – the elected chair to sign a Declaration of Acceptance of Office Form

 b) Vice-chair.

2. To receive apologies for absence.

3. Disclosure of interest in items on the agenda*. Councillors are reminded of the need to*

 *disclose or declare an interest in any of the items to be discussed. Please declare your*

 *interest, and leave the room if necessary, when the item is reached.*

4. To agree the minutes of the meeting held on 28/03/23 as an accurate record of the

 meeting.

5. Matters arising from the minutes not covered by the agenda (for information only).

6. Democratic Period.

7. Update on broadband issues

8.Planning:

 a) To consider any planning applications received by the Parish Council prior to the

 meeting: No applications received.

 b) To receive decisions from planning applications determined by Somerset Council.

 46/23/0004/AGN Application for prior notification for the erection of an agricultural

 storage building at Catsbear Farm, Ruggin Road, West Buckland. Decision – no

 objection.

 c) Any other planning matters

9. Highways.

 a) To note any required work to be reported to SCC.

 b) To receive an update on any outstanding highways work

 c) Update on repairs to fingerpost sign on Buckland Hill

 d) Any other highways matters

10. Finance:

 a) To agree and authorise any payments

 b) To note any receipts since the last meeting and the bank account balances

 c) To receive the report from the Internal Auditor for 2022-23

 d) To agree the Annual Governance Statement for 2022-23

 e) To agree the Accounting Statement for 2022-23

 f) To agree to sign the Certificate of Exemption for 2022-23

11. Playing Field:

 a) Any points to note from the regular inspections

 b) Update on installation of new swings and kick wall

 c) To discuss a request to use the playing field for additional parking for a wedding

 reception being held in the Village Hall.

12. Footpaths: any footpath matters

13. Representation at Local Community Network Meetings

14. Correspondence.

15. Any urgent business at the Chairman’s discretion (Not for Decisions).

16. To agree the date of the next meeting. 27th June 2023

Jill Larcombe 25th May 2023