

WEST BUCKLAND PARISH COUNCIL

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**Councillors you are summonsed to a Meeting of the Parish Council to be held on
Tuesday 25th February 2025 at 7.30pm in the Committee Room, at
West Buckland Village Hall.**

1. To receive apologies for absence.
2. Disclosure of interest in items on the agenda. *Councillors are reminded of the need to disclose or declare an interest in any of the items to be discussed. Please declare your interest, and leave the room if necessary, when the item is reached.*
3. To agree the minutes of the meeting held on 07/01/25 as an accurate record of the meeting.
4. Matters arising from the minutes not covered by the agenda (for information only).
5. To continue to discuss broadband issues in the parish
6. Democratic Period.
7. Ham Stream Flood Group – to receive an update on making an application for funding to the Community Flood Action Fund (CFAF) set up by the Somerset Rivers Authority. To discuss possible funding from the Parish Council to support the application
8. Reports
 - a) Somerset Council
 - b) Wellington & Wiveliscombe Local Community Network
 - c) Cllr Bellamy to report on meeting with Village Agent regarding support to enable older residents to remain living in the parish.
 - d) Any other reports.
9. Planning:
 - a) To consider any planning applications received by the Parish Council prior to the meeting. No applications received when the agenda was published.
 - b) To receive decisions from planning applications determined by Somerset Council. 46/24/0012 Variation of Condition No's 2 (approved plans) and 4 (to extend the time to complete the road widening) of application 46/12/0007 at Blackdown Garden Centre, Wellington Road, West Buckland. Decision: conditional approval granted.
 - c) To discuss the Local Government Boundary Commission for England - review of the boundary and electoral arrangements in Somerset (deadline extended to 04.03.25)
 - c) Any other planning matters.

10. Highways.
 - a) To note any required work to be reported to SC.
 - b) To receive an update on outstanding highways work (Kerb at Dyers Close and drainage in Silver Street,
 - c) To discuss possible sites for SID/s and submitting an application
 - d) Update on parishioner request for streetlights at Ham
 - e) To discuss recent fly tipping incidents
 - f) Any other highways matters
11. Finance:
 - a) To agree and authorise any payments
 - b) To note any receipts since the last meeting and the bank accounts balances
 - c) Bank reconciliations.
 - d) To agree the quote for grass cutting in the village.
 - e) To agree the quote for dog bin emptying for 2025-26.
 - f) To review the Business Risk Management Document
 - g) To review the Policy Statement of Internal Control and Annual Review of Effectiveness of Internal Control 2024-25.
12. To agree to adopt the new NALC Model Financial Regulations personalised for West Buckland Parish Council.
13. To amend the Standing Orders in line with changes to the Financial Regulations.
14. Playing Field:
 - a) Any points to note from the regular inspections
 - b) To discuss quotes for play area pedestrian gate
 - c) To agree playing field grass cutting for 2025-26.
 - d) Any other playing field matters
15. Footpaths: any footpath matters
16. To agree date and format for the Annual Parish Meeting
17. Correspondence.
18. Any urgent business at the Chairman's discretion (Not for Decisions).
19. To note the date of the next meeting. 25th March 2025

Jill Larcombe 20th February 2025