

## WEST BUCKLAND PARISH COUNCIL

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**Councillors you are summonsed to attend the Annual Meeting of the Parish Council to be held on Tuesday 25th May 2021 at 7.30pm in the Main Hall, West Buckland Village Hall.**

### **Members of the Public and Press are welcome to attend.**

Numbers will be limited due to Covid and any member of the public who would like to attend should contact the Clerk to book a place. Covid measures will be in place to protect public safety. You are recommended to take a lateral flow test before attending.

### **Agenda**

1. Election of Officers
  - a) Chairman
  - b) Vice-chair
2. To accept apologies for absence.
3. Disclosure of interest in items on the agenda. *Councillors are reminded of the need to disclose or declare an interest in any of the items to be discussed. Please declare your interest, and leave the room if necessary, when the item is reached.*
4. To agree the minutes of the meeting held on 27/04/21 as an accurate record.
5. Matters arising from the minutes not covered by the agenda (for information only).
6. To discuss risk assessment for meeting.
7. Democratic Period.
8. Planning:
  - a) To consider any planning applications received by the Parish Council prior to the meeting.  
46/21/0011 Proposal: Improvements to vehicular access to Pumping Station, Hockholler Road, West Buckland.
  - b) To receive decisions from planning applications determined by SWT Council
  - c) To note that consideration of the Lidl planning application has been postponed and to decide whether the Council needs to give any further consideration to this application.
  - d) Any other planning matters.

9. Highways.
  - a) To note any required work to be reported to SCC.
  - b) To receive an update on any outstanding highways work
  - c) Update on requests to Highways for a speed check, dropped kerb, sign at Hockholler and 40 mph speed limit request.
  - d) To discuss supporting West Buckland Primary School's request for funding for signs to encourage better parking around the school.
  - e) Any other highways matters.
  
10. To note any reports from:
  - a) County Cllr
  - b) District Cllr
  - c) Police
  - d) Any other reports
  
11. Finance:
  - a) To agree and authorise any payments
  - b) To note any receipts and the current bank balances
  - c) To agree the annual insurance for 2021-22
  - d) To note the signing of the contract with ARC solar.
  - e) To receive the report from the Internal Auditor for 2020-21
  - f) To agree the Annual Governance Statement for 2020-21
  - g) To agree the Accounting Statement for 2020-21
  - h) To agree to sign the Certificate of Exemption for 2020-21
  
12. Playing Field
  - a) Any points to note from the regular inspections
  - b) To consider a request to use the playing field in July for a birthday party
  - c) WI plans for Golf Croquet
  - d) Any other Playing Field matters.
  
11. Footpaths: to discuss any footpath matters
  
13. Broadband issues in parts of the parish
  - a) An update on schemes to improve broadband speed in the parish
  - b) Broadband survey report from Cllr Nutt
  - c) [Improving broadband for Very Hard to Reach premises - GOV.UK \(www.gov.uk\)](http://www.gov.uk)
  
14. Policies:
  - a) Co-option
  - b) Communication
  
15. Local Authority Remote Meetings: Call for Evidence
  
16. Correspondence: to note
  
17. Any urgent business at the Chairman's discretion (Not for Decisions).
  
18. Date and arrangements for the next meeting.

Jill Larcombe 19th May 2021